

COMMUNITY CARE SKILLS STANDARDS FRAMEWORK FOR SUPPORT CARE ROLES

Skills Domain	Therapy
Skills Category	Mobility Training
Skills Standard Title	Perform Wheelchair Handling
Skills Standard Descriptor	Manoeuvre wheelchair both in indoor and outdoor community settings including public transport, negotiating kerbs, ramps and uneven terrains with good safety awareness and recognise wheelchair parts. Perform simple wheelchair maintenance.
Skills Proficiency Level	Level 1 <i>Previously 'Basic I' under CCSSF</i>
Source Code	CCSSF-T-MT-1001-1
Knowledge <i>This refers to the gathering and cognitive processing of facts and information required to perform work tasks and activities.</i>	Underpinning Knowledge: • Body mechanics • Types of wheelchair/commode which may include (not limited to): ○ Standard ○ Reclining ○ Push chair ○ Commode • Use of wheelchair which may include (not limited to): ○ Transport client • Wheelchair techniques/manouvering skills which may include (not limited to): ○ Push/pull ○ Up-and-down steps, kerbs ○ Up-and-down ramps • Wheelchair maintenance which may include (not limited to) checking: ○ Physical condition of wheelchair ○ Moving parts of wheelchair ○ Working condition especially brakes ○ Cleanliness of wheelchair • Safety in handling standard wheelchair which may include (not limited to): ○ Use for its intended purpose ○ Safety of client on standard wheelchair: ○ Client well seated and strapped ○ Move at a comfort speed • Parts of standard wheelchair which may include (not limited to): ○ Handle ○ Seat ○ Wheel ○ Brakes ○ Foot rest • Indoor conditions which may include (not limited to): ○ Narrow passageway ○ Doors ○ Furniture

	○ Human traffic • Outdoor conditions which may include (not limited to): ○ Rain ○ Sun ○ Noise ○ Traffic • Checklist for performing standard wheelchair handling. • Organisational policies and procedures which may include (not limited to): ○ Performing wheelchair handling ○ Communicating with client ○ Incident management ○ Assisting in interventions in consultation with qualified personnel ○ Reinstating all tools and equipment used • Provisions of National Infection Prevention and Control Guidelines for Long-Term Care Facilities (2018), which may include (not limited to): ○ Use of personal protective equipment ○ Hygiene practices ○ Handling patients with infection ○ Outbreak ○ Hand hygiene • Relevant legal and/or industrial requirements in relation to support care functions, which may include: ○ Implementation Guide to Guidelines for Home Care (Agency for Integrated Care, Singapore) ○ Implementation Guide to Guidelines for Centre-Based Care (Agency for Integrated Care, Singapore) ○ Workplace Safety and Health Guidelines (Workplace Safety and Health Council) ○ National Infection Prevention and Control Guidelines for Long-Term Care Facilities (Ministry of Health) ○ Allied Health Professions Council (AHPC) guidelines on supervision and delegation of tasks to therapy support staff
Ability <i>This refers to the ability to perform the work tasks and activities required of the occupation, and the ability to react to and manage the changes at work.</i>	The ability to: • Check and test out standard wheelchair working condition which may include (not limited to) in accordance with organisational procedure: ○ No loose parts ○ No missing parts ○ Lubricated parts ○ Manoeuvrability ○ Parts malfunction ○ Brakes working • Maintain cleanliness (infection control) of wheelchair in accordance with organisational procedure.

	• Prepare client for safe movement on wheelchair in accordance with organisational procedure. • Apply correct techniques in standard wheelchair handling (push/pull) which may include (not limited to) in accordance with organisational procedure on: ○ Terrains ○ Ramps ○ Steps ○ Kerbs ○ Drains ○ Public transport eg taxi, bus • Handle standard wheelchair with care and safety which may include (not limited to) in accordance with organisational procedure: ○ Safety to client and others ○ Care to wheelchair • Handle standard wheelchair indoors and outdoors properly noting conditions which may include (not limited to) in accordance with organisational procedure: ○ Indoors – tight corners, lifts, escalators. ○ Outdoors - traffic, noise, heat, crowd, weather conditions rain and shine. • Perform standard wheelchair handling checking with client which may include (not limited to) in accordance with organisational procedure on: ○ Comfort level ○ Preference • Return standard wheelchair to original place after use in accordance with organisational procedure. • Report on condition of wheelchair after use in accordance with organisational procedure.
Person-Centred Care <i>This refers to having a person centred care mind set to drive the care giver to respect and recognise the decisions/choices of the person they are taking care of.</i>	Underlying principles: • Treating clients with dignity and respect by being aware of and supporting personal perspectives, values, beliefs, culture and preferences; respecting their privacy while encouraging independence of the individual; and listening to each other and working in partnership to design and deliver services • To be mindful of client's need of reassurance
Performance Outcome <i>This refers to the outcome of the task on the care recipient as indication of workplace success</i>	• The support care staff is able to perform wheelchair handling in a manner that is respectful of client's dignity, taking into consideration his/her condition, preferences and comfort level.